

**REPORT FOR: OVERVIEW AND
SCRUTINY COMMITTEE**

Date of Meeting:	24 October 2012
Subject:	Report of the Performance and Finance Scrutiny Sub-Committee Chair
Responsible Officer:	Alex Dewsnap, Divisional Director, Strategic Commissioning
Scrutiny Lead Member area:	All areas
Exempt:	No
Enclosures:	<i>Appendix A - Minutes of the sub-committee meeting held on 12 September 2012</i>

Section 1 – Summary and Recommendations

Recommendations:

That the report of the Performance and Finance sub-committee Chair be noted.

Section 2 – Report

Introductory paragraph

This report provides a summary of issues to be taken forward by the Performance and Finance scrutiny sub-committee following the meeting held on 12 September 2012. The minutes of the meeting are attached.

Issues identified for further follow-up

Item 7: Chair's report

- No report was included as the latest chair's briefing took place on 4 September 2012, missing the agenda despatch date. The next chair's report will be included on the agenda for the 6 November meeting of the sub-committee.

Item 8: Chartered Institute of Public Finance and Accountancy's (CIPFA) review of financial management at Harrow

- A briefing for the chair and vice-chairman on SAP will be taking place on 1 November 2012.
- Information comparing finance functions between Harrow and other comparative London boroughs was requested.
- A detailed project plan for the Finance Transformation project will be provided to the sub-committee in future.

Item 9: Terms of reference

- The amendments were agreed and referred to O&S.

Item 10: Snow clearance update

- Members requested information on the London-wide policy for the gritting of pavements, when this has been agreed with Transport for London (TfL) and the Greater London Authority (GLA).

Item 11: Revenue and Capital Monitoring for Quarter 1 as at 30 June 2012

- It was agreed that further discussion of the 2011/12 budget outturn report and reporting of virements be addressed at the next chair's briefing.

Item 12: Children and families services complaints annual report 2011/12

- No specific follow up required.

Item 13: Adults services complaints annual report (social care only) 2011/12

- No specific follow up required.

Agenda planning for the next meetings of the sub committee

Scrutiny Members are requested to notify the Scrutiny Officer if there are matters that they would like the chair and vice-chairman to investigate or to consider adding to the agenda.

6 November 2012

Items are:

- P&F chair's report
- Annual equalities update

The following items will be considered at a later date:

- Report on progress – debt recovery review: processes are being updated to reflect welfare reform. An update on the review is scheduled for the 23 April 2013 meeting of the sub-committee.
- Household planning application performance – update: this item will be considered at the meeting of the sub-committee on 29 January 2013, as the Lean review on which the report will be largely based is still underway.
- IT issues – migration to Outlook: a briefing was held on 15 October, attended by the chair of P&F and the vice-chairman of O&S (Cllr Paul Osborn). The Portfolio Holder (Cllr Graham Henson) and Portfolio Holder's Assistant (Cllr Bill Phillips) were in attendance. A full report will be provided to the sub-committee at a future date.

Other matters

The next chair's briefing has yet to be scheduled but will be held in late November.

Financial Implications

There are none specific to this report.

Performance Issues

There are none specific to this report.

Environmental Impact

There are none specific to this report.

Risk Management Implications

There are none specific to this report.

Corporate Priorities

The work of the sub-committee addresses all of the Council's corporate priorities.

Section 3 - Statutory Officer Clearance

Not required for this report.

Section 4 - Contact Details and Background Papers

Contact: Heather Smith, Scrutiny Officer, 020 8420 9203,
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Background Papers:

None